



C o u n t y   o f   S a n   L u i s   O b i s p o

## GENERAL SERVICES AGENCY

Janette D. Pell, Director

Helen McCann, Department Administrator

### INVITATION TO BID #3527-11 FOUR WHEEL DRIVE LOADER

May 5, 2011

*Amended May 9, 2011*

The County of San Luis Obispo is currently soliciting bids for a New and Unused John Deere 210LJ or equal Four Wheel Drive Loader as noted.

Each bid shall specify each and every item as set forth in the attached specifications. Any and all exceptions must be clearly stated in the bid. Failure to set forth any item in the specifications shall be grounds for rejection. The County of San Luis Obispo reserves the right to reject all bids and to waive any informalities.

Please submit your bids on the attached form. They must be received at the office of the General Services Department **no later than 3:00 p.m. on June 2, 2011.**

Any and all comments and suggestions are sincerely encouraged prior to the bid opening.

Barbara Adams  
Buyer – GSA-Purchasing  
[beadams@co.slo.ca.us](mailto:beadams@co.slo.ca.us)

**FOUR WHEEL DRIVE LOADER**

**TO: ALL PROSPECTIVE BIDDERS**  
**SUBJECT: LOCAL BIDDERS PREFERENCE**

The County of San Luis Obispo has established a local vendor preference. All informal and formal bids for contracts will be evaluated with a 5% preference for local vendors. Note the following exceptions:

1. Those contracts which State Law requires be awarded to the lowest responsible bidder.
2. Public works construction projects.

A "local" vendor will be approved as such when, 1) It conducts business in an office with a physical location within the County of San Luis Obispo; 2) It holds a valid business license issued by the County or a city within the County; and 3) Business has been conducted in such a manner for not less than six (6) months prior to being able to receive the preference.

As of March 3, 1994 individual County Buyers evaluate bids considering the local vendor preference described above. The burden of proof will lie with bidders relative to verification of "local" vendor preference. Should any questions arise, please contact a buyer at (805) 781-5200. All prospective bidders are encouraged to quote the lowest prices at which you can furnish the items or services listed in County bids.

	YES	NO
Do you claim local vendor preference?		
Do you conduct business in an office with a physical location within the County of San Luis Obispo?		
Business Address: _____ _____		
Years at this Address: _____		
Does your business hold a valid business license issued by the County or a City within the County?		
Name of Local Agency which issued license: _____		

Business Name: \_\_\_\_\_

Authorized Individual: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

**FOUR WHEEL DRIVE LOADER****TO: ALL PROSPECTIVE BIDDERS****SUBJECT: POLICY ON PURCHASING PRODUCTS MADE WITH OR CONTAINING  
CHLOROFLUOROCARBONS (CFC's)**Summary

Many products contain chlorofluorocarbons (CFC's), a known depleter of ozone in the atmosphere. Under the U.S. Clean Air Act and the Montreal Protocol on Substances That Deplete the Ozone Layer, CFC production for use in industrialized nations is to be totally phased out by January 1, 1996. There are still many products on the market that contain CFC's or are made with CFC's. The Department of General Services, purchasing staff must identify products made with or containing CFC's and purchase alternative products whenever practical and possible.

Policy

To this end, it shall be the policy of the County of San Luis Obispo that all bidders, who wish to do business with the County are required to identify all products that contain CFC's or use CFC's in the manufacturing or shipping processes. Bidders are required to identify alternative products that do not use CFC's, for possible purchase by the County.

Bidder Response

	YES	NO
Do any products offered herein contain CFC's or use CFC's in the manufacturing or shipping process?		
If yes, please offer an alternative product by copying bid forms and submitting an alternate bid. Will you offer an alternate?		
Please provide any other information that may be helpful to the County. Attachments are acceptable.		

Bidder: \_\_\_\_\_

**FOUR WHEEL DRIVE LOADER****GENERAL CONDITIONS AND INSTRUCTIONS**

1. All bids submitted by Seller to Purchaser should be submitted upon the attached bidder's form, completed and signed, (only typewritten or ink shall be accepted with no erasures or corrections unless properly authenticated by signature) in accordance with the instructions contained herein.
2. The issuance of this bid request creates no obligation on the part of the County and the County reserves the unconditional right at its option to either reject all bids or waive any irregularities or informalities therein. Each bid shall be in a separate sealed envelope with the bid number, name of bidder, title of the bid, date and time due showing on the outside of the envelope.
3. All prices must be firm for 45 days from the date of the bid opening and be inclusive. Upon award, prices will be in effect for the term of the contract.
4. If you offer any prompt payment discounts, please indicate this on your bid.
5. Awards will be made to realize the greatest savings to the County and may not necessarily be the lowest bid especially where services are of the utmost importance.
6. Submission of a signed bid will be interpreted to mean that the bidder has thereby agreed to all conditions, instructions, descriptions and specifications contained herein.
7. All materials included in the contract shall be in compliance with all Federal and State OSHA laws.
8. All applicable City, State, and Federal taxes and fees are to be included in the proposal.
9. The only terms that will be honored are those terms included in general and special conditions and instructions, purchase order or other documents issued by the County.
10. In the event of any conflicts or ambiguities between these instructions and State or Federal laws, regulations or rules, then the latter shall prevail.
11. Only one bid will be accepted per vendor.
12. Bidders may withdraw their bid either personally, by written request, or by telegraphic request confirmed in the manner specified above at any time prior to the scheduled closing time for receipt of bids. No bidder may withdraw their bid after the time set for the opening.
13. All time limits stated are of the essence and must be complied with. Any bids received after closing time stipulated will be returned unopened.
14. All bids must be submitted in a manner so they can be readily hole-punched and placed in a standard legal size file folder.

**FOUR WHEEL DRIVE LOADER**

15. The County may make partial payments after a substantial portion of the merchandise has been delivered. On all items, a 10% retention will be withheld until all merchandise has been accepted.
16. Brand names are used to establish a level of quality only. Any alternates must be approved five (5) days prior to the bid opening date, by the Central Services Manager, who will have the sole right to determine this. If an alternate is submitted without going through the above-described process, the County will have the sole right to decide whether or not an alternate is acceptable.
17. Vendor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin and that it will comply with the "Contractor's Agreements" provisions of Presidential Executive Order No. 11246.
18. **NO FAXED** Bids will be accepted.
19. Return bid by **June 2, 2011 at 3:00 p.m.** to:

COUNTY OF SAN LUIS OBISPO  
GENERAL SERVICES AGENCY  
BARBARA ADAMS, BUYER  
1087 SANTA ROSA STREET  
SAN LUIS OBISPO, CALIFORNIA 93408

**FOUR WHEEL DRIVE LOADER****SPECIAL TERMS, CONDITIONS AND INSTRUCTIONS**

It is the intent of these specifications to describe a New and Unused John Deere 210LJ 4x4 Wheel Loader or equal. The loader must be of the latest current production model and carry the manufacturer's new equipment warranty.

1. Deviations: The specifications describe minimum or average requirements. Minor deviations from specifications may be acceptable provided that the operating capacities or characteristics of the vehicles are not adversely affected. Such deviations are to be submitted in writing with the bid submission and the County reserves the right to make the final determination as to whether or not any deviations are acceptable.
2. Regulations: All equipment and accessories shall meet OSHA, Department of Industrial Safety and California Highway Patrol regulations. The following regulations are a partial listing of regulations which may be in effect at the closing of the bid are incorporated to the extent applicable. Seller is responsible for ensuring that the vehicles offered meet all applicable laws including but not limited to:

Department of Transportation, Federal Highway Administration, 49 CFR - Motor Carrier Safety Regulations

Federal Motor Vehicle Safety Regulations and Standards

U.S. Environmental Protection Agency - Federal Energy Administration, 1984 Gas Mileage Guide, California

California Vehicle Code

California Administrative Code

3. Shipping Terms: All prices quoted are to be FOB Destination, no additional Freight charges. Bids quoting otherwise may be rejected.
4. Weight Certificates: If required by DMV to register the vehicle, **weight certificates must be submitted by the vendor upon final delivery of the vehicle.**
5. Fuel: **Each vehicle shall be delivered with a full tank of manufacturer's recommended fuel.**
6. Warranty: Standard manufacturer's warranties are to be provided and listed for the vehicle. The County's established preventive maintenance procedures and practices shall be accepted in lieu of the manufacturer/dealer's prescribed procedures. This provision shall also apply to any extended warranties.

Special body and equipment warranties shall be a minimum of one year from date of acceptance and include all parts and labor.

Please state the conditions of the standard factory, total machine and power train, warranty. If an extended warranty is available, please state the period covered and the additional cost should the County choose to purchase additional coverage.

Total machine warranty length: \_\_\_\_\_

Power train warranty length: \_\_\_\_\_

**FOUR WHEEL DRIVE LOADER**

Available extended Warranty, months/hours: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Warranty offers are important and may be considered in the evaluation of the bids.

7. Delivery: The unit shall be delivered completely assembled and ready to operate. Delivery shall be to the County Operation Center; 1395 Kansas Ave., San Luis Obispo, CA. Upon delivery dealer shall provide demonstration of machine operation, safety features and other pertinent information. All equipment cataloged as standard to be furnished and included in purchase price of unit, unless alternate item is specified. Any questions regarding delivery or construction details shall be directed to the County Equipment Manager, Scott Wetmore, at (805) 781-5288.

7.1 Publications: One copy of the parts book and shop service manual, either on CD ROM or paper, and 2 copies of the operator's manual. Any other pertinent material covering the machine or attachments shall be included.

**All of the above mentioned manufacturers' literature shall be included with the vehicle at the time of delivery.**

8. Additional Vehicles: The County may utilize bid results to purchase vehicles and negotiate pricing for additional multiple years with the approval of the County and the vendor.
9. Three sets of keys shall be furnished with each vehicle. A warranty and Owner's instruction manual shall be furnished.





Single Battery  
Seat, Suspension Vinyl  
3x5 Hyd Valve w/2<sup>nd</sup> Tilt Cyc  
Deluxe Lighting w/enhan elec  
Hand Throttle Installation  
Transmission Guard

<u>DEVIATIONS</u>

**FOUR WHEEL DRIVE LOADER****PRICE SUMMARY SHEET**

The undersigned agrees to:

**Bids are to be F.O.B. Destination** and shall include delivery to: **Public Works Shop, 1395-B Kansas Avenue, San Luis Obispo, CA 93401.**

All equipment and accessories shall comply with the applicable State and Federal Codes, Regulations and Requirements.

DESCRIPTIVE LITERATURE WITH COMPLETE SPECIFICATIONS MUST ACCOMPANY ALL BIDS. DEVIATIONS TO ATTACHED SPECIFICATIONS MUST BE CLEARLY INDICATED. NO DEVIATIONS UNLESS SPECIFIED IN SPECIFICATION SHEET OR BELOW.

ITEM	QTY.	UNIT	DESCRIPTION	UNIT PRICE
1	1	Each	John Deere, Four Wheel Drive Loader, 210LJ, or equal, per the attached specifications.  Year of Mfg.: _____	
Subtotal				
8.25% CA Sales Tax				
<b>TOTAL</b>				

TERMS OF SALE \_\_\_\_\_

DATE OF DELIVERY \_\_\_\_\_

Authorized Official Name (Print) \_\_\_\_\_

Authorized Official Title (Print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

Federal Taxpayer ID# \_\_\_\_\_

☐ Individual/Sole Proprietor    ☐ Corporation    ☐ Partnership    ☐ Other

BIDS MUST BE RECEIVED BY 3:00 P.M., JUNE 2, 2011 AND  
WILL BE OPENED IN THE OFFICE OF THE GENERAL SERVICES AGENCY

Bid #**3527-11**

Accepted as to items numbered \_\_\_\_\_

Date \_\_\_\_\_ Order(s) No. \_\_\_\_\_